



!
This legal document
should be typed.
All illegible
documents
will be REJECTED.

Instructions for Filing Articles of Amendment for a Domestic Business Corporation

[Section 7-1.2-905](#) of the General Laws of Rhode Island, 1956, as amended

The attached form is designed to meet minimal statutory filing requirements pursuant to the relevant statutory provision. This form and the information provided are not substitutes for the advice and services of an attorney and/or tax specialist.

All filings are public records under RIGL 38-2-1, et seq. This means all information is available to the public by a variety of methods including, without limitations, inspections at our office, telephone inquiries and electronically through our online database.

How to complete the form:

1. List the entity's ID number. The ID number can be found by looking up your entity in the [Corporate Database](#).
2. List the name of the corporation. The entity name can be verified through our [Corporate Database](#).
3. List the date the amendment was adopted by the shareholders or by the board of directors.
4. If the entity's name is changing, state the new name. You may check [name availability](#) on our website. If there is no change to the entity name, check the box to indicate no change.
5. If the entity is changing shares (increase or decrease), complete the total authorized shares in Section 5. An increase in authorized shares will result in an additional \$160 license fee. If there is not a change to the shares, check the box to indicate no change.
6. If the entity's duration is changing, state so. If there is no change to the duration, check the box to indicate no change.
7. If the entity's purpose is changing, state so. If there is no change to the purpose, check the box to indicate no change. Applicable only to corporations formed prior to July 1, 2005.
8. If adding or amending additional provisions, state so. If there are not any provisional changes, check the box to indicate no change.
9. Section 9 is acknowledging that the entity has paid all fees and taxes.
10. Check "Date received" unless you prefer that the Amendment goes into effect at a later date than when the form is received in this office. Any later date must be within 90 days of filing.
11. An Authorized Officer **MUST** sign and date the form.

How to pay the filing fee:

The filing fee is payable either by mail via check made payable to RI Department of State or in person via cash, credit card, or check at the Business Services Division, 148 W. River Street, Ste. 1, Providence, RI 02904. Contact our office at (401) 222-3040 for further information.

How to confirm your filing:

Entity records are retrievable and viewable through our website. Successful filings will NOT result in a mailed confirmation. Filings that cannot be processed will be posted [online](#) and then returned. To confirm your submission and obtain evidence of your filing:

- Go to our [Corporate Database](#).
- Enter the name or ID number of your entity and click "Search."
- Click on the link to your entity record, scroll down, select "All Filings" and then "View Filing."
- Identify the desired type of filing and click on "PDF" under "View PDF" to view and print the record.

How to maintain your status:

The entity is responsible for filing an annual report each calendar year, excluding the year of incorporation, between February 1 and May 1. A courtesy reminder will be mailed to the registered agent prior to February 1 of each year. Be sure to follow up with your registered agent concerning the filing of this report. Failure to file an annual report or maintain a registered agent/office will result in revocation proceedings.

Every entity registered with the RI Department of State - Business Services Division will have filing requirements with the [Rhode Island Division of Taxation](#), even if no business is conducted within Rhode Island for a particular year. Your business may require additional licensing. Please visit our [website](#) for further information.

Your entity may also be required to report (and update, if necessary) information about the business and its beneficial owners to the U.S. Department of Treasury's Financial Crimes Enforcement Network (FinCEN). Visit [FinCEN.gov/boi](#) for more information.



Articles of Amendment

DOMESTIC Business Corporation

→ Filing Fee: \$50.00 (\$210 for an increase in authorized shares)

STAMP

FOR
SECRETARY OF STATE
USE ONLY

Pursuant to the provisions of [RIGL 7-1.2-905](#), the undersigned corporation adopts the following Articles of Amendment to its Articles of Incorporation:



1. Entity ID Number:	2. The name of the corporation is:	
3. The shareholders of the corporation (or, where no shares have been issued by the board of directors of the corporation) in the manner prescribed by RIGL 7-1.2 adopted the following amendment(s) to the Articles of Incorporation on:		
4. If the entity's name is changing, state the new name:		
Check the box to indicate no change		
5. If the total authorized shares are changing complete the following section: <i>*List ALL authorized shares as of this amendment.</i>		
Total Authorized Shares (Number of Shares)	Class of Stock	Par Value Per Share
_____	_____	_____
_____	_____	_____
_____	_____	_____
If you desire, you may include a statement of all or any of the designations and the power, preferences, and rights, including voting rights, and the qualifications, limitations, or restrictions of them which are permitted by the provisions of RIGL 7-1.2 . State any provisions here (optional):		Check the box to indicate an attachment
Check the box to indicate no change		
6. If the period of its duration is changing complete the following section: CHECK ONE BOX ONLY		
Perpetual (on-going)		
Date certain for dissolution _____		
Check the box to indicate no change		

MAIL TO:

Division of Business Services

148 W. River Street, Providence, Rhode Island 02904-2615

Phone: (401) 222-3040

Website: www.sos.ri.gov



STAMP

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7. If the entity's purpose is changing complete the following section: **The new purpose should include ALL activity to be transacted in the State of Rhode Island.*

Check the box to indicate an attachment

Check the box to indicate no change

8. If adding or amending additional provisions, complete the following section:

Check the box to indicate an attachment

Check the box to indicate no change

9. As required by [RIGL 7-1.2-105](#), the entity has paid all fees and taxes.

10. Date when these Articles of Amendment will be effective: **CHECK ONE BOX ONLY**

Date received (Upon filing)

Later effective date (Date must be no more than 90 days from the date of filing) _____

11. *Under penalty of perjury, I declare and affirm that I have examined these Articles of Amendment, including any accompanying attachments, and that all statements contained herein are true and correct.*

Type or Print Name of Authorized Officer of the Corporation

Date

Signature of Authorized Officer of the Corporation



Filer Contact Information

In the event our office needs more information in order to complete the filing of this document, we ask for the filer's contact information. **All fields are REQUIRED.**

Name:		Date:
Entity Name:		
Street Address:		
City:	State:	Zip Code:
Email Address:		Phone Number: