## Instructions for Filing Restated Articles of Incorporation for a Domestic Business Corporation

Section 7-1.2-906 of the General Laws of Rhode Island, 1956, as amended

The attached form is designed to meet minimal statutory filing requirements pursuant to the relevant statutory provision. This form and the information provided are not substitutes for the advice and services of an attorney and/or tax specialist.

All filings are public records under RIGL <u>38-2-1</u>, et seq. This means all information is available to the public by a variety of methods including, without limitations, inspections at our office, telephone inquiries and electronically through our online database.

#### How to complete the form:

Corporations that, in separate filings, have amended sections of the original Articles of Incorporation can use the Restated Articles to restate the entire Articles of Incorporation so that there is only one document to reference in the future.

- 1. List the entity's ID number. The ID number can be found by looking up your entity in the <u>Corporate Database</u>.
- 2. List the name of the corporation. The entity name can be verified through our <u>Corporate Database</u>.
- If amending the Articles of Incorporation, list the date the new amendment(s) was adopted by the shareholders or by the board of directors and briefly describe the amendment(s) to the Articles of Incorporation. If there are no amendments, check the box to indicate no amendments.
- 4. You MUST create and attach Restated Articles of Incorporation that correctly set forth without change the corresponding provisions of the Articles of Incorporation, as previously amended. The Restated Articles of Incorporation, together with the designated amendments, if any, supersede the original Articles of Incorporation.
- 5. Section 5 acknowledges that the entity has paid all requrired fees and taxes.
- 6. Check "Date received" unless you prefer that the Restated Articles go into effect at a later date than when this form is received in this office. Any later date must be within 90 days of filing.
- 7. An Authorized Officer of the entity **MUST** sign and date the form.

### How to pay the filing fee:

The filing fee is payable either by mail via check made payable to RI Department of State or in person via cash, credit card, or check at the Business Services Division, 148 W. River Street, Ste. 1, Providence, RI 02904. Contact our office at (401) 222-3040 for further information.

#### How to confirm your filing:

Entity records are retrievable and viewable through our website. Successful filings will NOT result in a mailed confirmation. Filings that cannot be processed will be posted <u>online</u> and then returned. To confirm your submission and obtain evidence of your filing:

- Go to our Corporate Database.
- Enter the name or ID number of your entity and click "Search."
- Click on the link to your entity record, scroll down, select "All Filings" and then "View Filing."
- Identify the desired type of filing and click on "PDF" under "View PDF" to view and print the record.

#### How to maintain your status:

The entity is responsible for filing an annual report each calendar year, excluding the year of incorporation, between February 1 and May 1. A courtesy reminder will be mailed to the registered agent prior to February 1 of each year. Be sure to follow up with your registered agent concerning the filing of this report. Failure to file an annual report or maintain a registered agent/office will result in revocation proceedings.

Every entity registered with the RI Department of State -Business Services Division will have filing requirements with the <u>Rhode Island Division of Taxation</u>, even if no business is conducted within Rhode Island for a particular year. Your business may require additional licensing. Please visit our <u>website</u> for further information.

Your entity may also be required to report (and update, if necessary) information about the business and its beneficial owners to the U.S. Department of Treasury's Financial Crimes Enforcement Network (FinCEN). Visit <u>FinCEN.gov/boi</u> for more information.



# **Restated Articles of Incorporation**

DOMESTIC Business Corporation

 $\rightarrow$  Filing Fee: \$70.00

FOR

USE ONLY

Pursuant to the provisions of <u>RIGL 7-1.2-906</u>, the undersigned corporation executes the following Restated Articles of Incorporation for the purpose of restating its Articles of Incorporation, as amended, in a single instrument:

1. Entity ID Number:	2. The name of the corporation is:			
3. The shareholders of the corporation (or, where no shares have been issued, the board of directors of the corporation) in the manner prescribed by RIGL <u>7-1.2-903</u> , adopted the following amendment(s) to the Articles of Incorporation on:				
Briefly describe the amendment(s	s), if applicable:			
Check the box to indicate an attach	ment Check the box to indicate no amendments			
4. The attached Restated Articles of Incorporation correctly set forth without change the corresponding provisions of the Articles of Incorporation, as previously amended. The Restated Articles of Incorporation, together with the designated amendments, if any, supersede the original Articles of Incorporation.				
5. As required by RIGL <u>7-1.2-105</u> , the entity has paid all fees and taxes.				

MAIL TO: Division of Business Services 148 W. River Street, Providence, Rhode Island 02904-2615 Phone: (401) 222-3040 Website: www.sos.ri.gov



FOR SECRETARY OF STATE USE ONLY

	6. Date when these Restated Articles of Incorporation will be effective: CHECK ONE BOX ONLY	
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Date received (Upon filing)

Later effective date (Date must be no more than 90 days from the date of filing)

7. Under penalty of perjury, I declare and affirm that I have examined these Restated Articles of Incorporation, including any accompanying attachments, and that all statements contained herein are true and correct.				
Type or Print Name of Authorized Officer of the Corporation	Date			
Signature of Authorized Officer of the Corporation				



# **Filer Contact Information**

In the event our office needs more information in order to complete the filing of this document, we ask for the filer's contact information. **All fields are REQUIRED.** 

Name:		Date:
Entity Name:		
Street Address:		
City:	State:	Zip Code:
Email Address:		Phone Number: