



!
This legal document
should be typed.
All illegible
documents
will be REJECTED.

Instructions for Filing Statement of Amendment to a Certificate of Foreign Limited Partnership

[Section 7-13.1-1004](#) of the General Laws of Rhode Island, 1956, as amended

The attached form is designed to meet minimal statutory filing requirements pursuant to the relevant statutory provision. This form and the information provided are not substitutes for the advice and services of an attorney and/or tax specialist.

All filings are public records under RIGL [38-2-1](#), et seq. This means all information is available to the public by a variety of methods including, without limitations, inspections at our office, telephone inquiries and electronically through our online database.

How to complete the form:

1. List the partnership's ID number. The ID number can be accessed by looking up your entity in the [Corporate Database](#).
2. List the name of the partnership. The entity name can be verified through our [Corporate Database](#).
3. If the entity's name is changing, state the new name. You may check [name availability](#) on our website. If there is no change to the entity name, check the box to indicate no change.
 - a. Complete 3b if, after an initial name availability check through the Corporate Database on our website or by phoning our office, the original name is unavailable for use in Rhode Island, you may write it on the line below.
4. If the general partner(s) is changing, so state. If there is no change to the partners, check the box to indicate no change.
5. Check "Date Received" unless you prefer that the amendment goes into effect at a later date than when the form is filed in this office. Any later date must be within 90 days of filing.
6. ONE General Partner **MUST** sign and date the form. If this amendment designates new general partner(s), each new general partner **MUST** sign the form.

How to pay the filing fee:

The filing fee is payable either by mail via check made payable to RI Department of State or in person via cash, credit card, or check at the Business Services Division, 148 W. River Street, Ste. 1, Providence, RI 02904. Contact our office at (401) 222-3040 for further information.

How to confirm your filing:

Entity records are retrievable and viewable through our website. Successful filings will NOT result in a mailed confirmation. Filings that cannot be processed will be posted [online](#) and then returned. To confirm your submission and obtain evidence of your filing:

- Go to our [Corporate Database](#).
- Enter the name or ID number of your entity and click "Search."
- Click on the link to your entity record, scroll down, select "All Filings" and then "View Filing."
- Identify the desired type of filing and click on "PDF" under "View PDF" to view and print the record.

How to maintain your status:

The entity is responsible for filing an annual report each calendar year, excluding the year of incorporation, between February 1 and May 1. A courtesy reminder will be mailed to the registered agent prior to February 1 of each year. Be sure to follow up with your registered agent concerning the filing of this report. Failure to file an annual report or maintain a registered agent/office will result in revocation proceedings.

Every entity registered with the RI Department of State - Business Services Division will have filing requirements with the [Rhode Island Division of Taxation](#), even if no business is conducted within Rhode Island for a particular year. Your business may require additional licensing. Please visit our [website](#) for further information.



STAMP

FOR
SECRETARY OF STATE
USE ONLY

Statement of Amendment to a Certificate of Registration

FOREIGN Limited Partnership

→ Filing Fee: \$50.00

Pursuant to the provisions of RIGL 7-13.1-1004, the undersigned foreign limited partnership hereby submits the following Statement of Amendment:



- 1. Entity ID Number:
- 2. The name of the corporation is:

3. If the entity's name is changing, state the new name:

Check the box to indicate no change

3a. If the entity's elected name is changing, state the new elected name:

Check the box to indicate no change

4. If there is a change in the general partners complete the following section:

Check the box to indicate an attachment

Check the box to indicate no change

5. Date when this amendment will be effective: **CHECK ONE BOX ONLY**

Date received (Upon filing)

Later effective date (Date must be no more than 90 days from the date of filing)

Under penalty of perjury, I declare and affirm that I have examined this Statement of Amendment to a Certificate of Registration, including any accompanying attachments, and that all statements contained herein are true and correct.

Print or Type Exact Name of Limited Partnership

Print or Type Name of General Partner

Date

Signature of General Partner

MAIL TO:

Division of Business Services

148 W. River Street, Providence, Rhode Island 02904-2615

Phone: (401) 222-3040

Website: www.sos.ri.gov



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Filer Contact Information

In the event our office needs more information in order to complete the filing of this document, we ask for the filer's contact information. **All fields are REQUIRED.**

Name:

Date:

Proposed Entity Name:

Street Address:

City:

State:

Zip Code:

Email Address:

Phone Number: