



Instructions for Filing Replacement of Attorney by Nonresidents Doing Business in the State of Rhode Island

[Section 9-5-30](#) of the General Laws of Rhode Island, 1956, as amended

*The attached form is designed to meet minimal statutory filing requirements pursuant to the relevant statutory provision.
This form and the information provided are not substitutes for the advice and services of an attorney and/or tax specialist.*

All filings are public records under RIGL 38-2-1, et seq. This means all information is available to the public by a variety of methods including, without limitations, inspections at our office, telephone inquiries and electronically through our online database.

How to complete the form:

1. List the name of the individual or partnership.
2. List the name of the attorney as **PRESENTLY** shown in the corporate records on file with our office. The entity's registered office can be verified through our [Corporate Database](#).
3. List the address of the attorney as **PRESENTLY** shown in the records on file with our office. The entity's registered agent can be verified through our [Corporate Database](#).
4. List the name of the **NEW** attorney for service of process.
5. List the address of the **NEW** attorney for service of process.
6. It is agreed that the service of any lawful process in this state on the attorney named in the application shall be of the same force and validity as service served directly upon the undersigned individual or partnership; and providing, that, in case of garnishment, when the fees therefor shall have been paid or tendered, the attorney may make the affidavit required by law in such cases.
7. An authorized person **MUST** sign and date the application.

****RIGL 9-5-30 Replacement of attorney for nonresident – Revocation of power.**

If resident attorney, as provided in RIGL 9-5-29, shall die, resign, or remove from the state, the individual or partnership shall forthwith file with the secretary of state a further similar written power appointing some other competent resident in this state as his or her or its attorney for the purpose as provided in § 9-5-29. No power of attorney required to be filed by § 9-5-29 shall be revoked until after a like power shall have been given to some other competent person resident in this state and filed. Any such individual or partnership which has ceased to have a usual place of business in this state or to be engaged in this state in the construction, erection, alteration, or repair of a building, bridge, railroad, railway, or structure of any kind, may, however, revoke the power of attorney by a written instrument of revocation filed in the office of the secretary of state; but no such revocation shall be effective as to any liability arising out of any act or omission occurring prior to the time when the individual or partnership ceased to have a usual place of business in this state or to be engaged here.

How to pay the filing fee:

There is no filing fee to record a replacement of attorney by nonresidents doing business in the State of Rhode Island. You can submit your completed form to the Business Services Division, 148 W. River Street, Ste. 1, Providence, RI 02904. Contact our office at (401) 222-3040 for further information.

How to confirm your filing:

Entity records are retrievable and viewable through our website. Successful filings will NOT result in a mailed confirmation. Filings that cannot be processed will be posted [online](#) and then returned. To confirm your submission and obtain evidence of your filing:

- Go to our [Corporate Database](#).
- Enter the name or ID number of your entity and click "Search."
- Click on the link to your entity record, scroll down, select "All Filings" and then "View Filing."
- Identify the desired type of filing and click on "PDF" under "View PDF" to view and print the record.



Application for Replacement of Attorney by Nonresidents Doing Business in the State of Rhode Island

→ Filing Fee: \$5.00

STAMP

FOR
SECRETARY OF STATE
USE ONLY

Pursuant to the provisions of RIGL [9-5-29](#), the undersigned athlete agent, submits the following application for registration:



1. The name of the individual or partnership is:	
2. The name of the attorney for service of process as PRESENTLY shown in the records on the file with the Rhode Island Secretary of State:	
3. The address of the attorney for service of process as PRESENTLY shown in the records on file with the Rhode Island Secretary of State:	
4. The name of the NEW attorney for service of process is:	
5. The address of the NEW attorney for service of process is:	
6. It is agreed that the service of any lawful process in this state on the above-named new attorney shall be of the same force and validity as service served directly upon the undersigned individual or partnership; and providing, that, in case of garnishment, when the fees therefor shall have been paid or tendered, the attorney may make the affidavit required by law in such cases.	
<i>Under the penalty of perjury, I declare and affirm that I have examined this Replacement of Attorney by Nonresidents Doing Business in the State of Rhode Island, including any accompanying attachments, and that all statements contained herein are true and correct.</i>	
Type or Print the Name of the Individual or Partnership	
Type or Print Name of Authorized Person	Date
Signature of Authorized Person	

MAIL TO:
Division of Business Services
 148 W. River Street, Providence, Rhode Island 02904-2615
Phone: (401) 222-3040
Website: www.sos.ri.gov



STAMP

FOR
SECRETARY OF STATE
USE ONLY



Filer Contact Information

In the event our office needs more information in order to complete the filing of this document, we ask for the filer's contact information. All fields are REQUIRED.

Name:		Date:
Street Address:		
City:	State:	Zip Code:
Email Address:		Phone Number: